

***Provider Access Policy***  
***November 2018***

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## 1. Introduction

This policy sets out the arrangements for managing the access of providers to learners at The JCB Academy (the academy) for the purpose of giving them information about the provider's education or training offer. This complies with the academy's legal obligations under Section 42B of the Education Act 1997.

## 2. Learner entitlement

All learners in Years 9 to 13 are entitled to:

- find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, through options events, assemblies and group discussions and taster events;
- understand how to make applications for the full range of academic and technical courses.

## 3. Provider access requests

- 3.1 A number of events, integrated into the careers programme, offer providers an opportunity to come into the academy to speak to learners and/or their parents<sup>1</sup>.
- 3.2 Requests are managed by the CEIAG Co-ordinator who will organise an appropriate venue. The academy will also make available AV and any other specialist equipment to support provider presentations. This will be discussed and agreed in advance of the visit with the CEIAG Co-ordinator or a member of the careers team.
- 3.3 Providers are able to leave a copy of their prospectus or other relevant course literature in the academy's Careers Hub which is managed by the CEIAG Co-ordinator. The Careers Hub is available to all learners at lunch and break times, as well as for appointments on a 1:1 basis.

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Date of approval by Governing Body: 26 November 2018  
Date of next biennial review: November 2020

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<sup>1</sup> Within this document, the term *parent* refers to those with parental responsibility for a learner